

TRUCK AND/OR TRACTOR MAINTENANCE & SAFETY INSPECTION

* Inspection of these items meets the minimum requirements of 34505.5 CVC

CHP 108 (Rev. 6-05) OPI 062

CARRIER NAME		UNIT #	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE
YEAR	MAKE	LICENSE #	JAN OK DEF	FEB OK DEF	MAR OK DEF	APR OK DEF	MAY OK DEF	JUN OK DEF	JUL OK DEF	AUG OK DEF	SEP OK DEF	OCT OK DEF	NOV OK DEF	DEC OK DEF
		1. Fire extinguisher and reflective warning devices												
		2. Horn, defroster, gauges, odometer, and speedometer												
		3. Mirrors and supports												
		4. Windshield wipers, window cracks												
		5. All lights, signals, reflectors, mudflaps												
		6. Electrical wiring-condition and protection												
		7. Batteries-water level, terminals, and cables												
*		8. Warning devices-air, oil, temperature, anti skid, and/or vacuum												
		9. Radiator and water hoses- coolant level, condition, and/or leaks												
*		10. Belts-compressor, fan, water pump, and/or alternator												
*		11. Air hoses and tubing leaks, condition, and/or protection												
		12. Fuel system-tank, hoses, tubing, and/or pump; leaks												
		13. Exhaust system, manifolds, piping, muffler; leaks and/or condition												
		14. Engine-mounting, excessive grease and/or oil												
		15. Clutch adjustment-free play												
		16. Air filter, throttle linkage												
		17. Starting and charging system												
*		18. Tractor-protection valve												
*		19. Hydraulic brake system-adjustment, components, and/or condition												
*		20. Hydraulic master cylinder level, leaks, and/or condition												
*		21. Hoses and tubing-condition and protection												
*		22. Air brake system-adjustment, components, and/or condition												
*		23. 1 minute air or vacuum loss test												
*		24. Air compressor governor cut-in and cut-out pressures (85-130)												
*		25. Primary air tank-drain and test check valve												
*		26. Other air tank-drain and check for contamination; securement												
*		27. Tires-tread depth, inflation, and condition												
*		28. Wheels, lug nuts, and studs-cracks, looseness, and/or condition												
*		29. Parking brake-able to hold the vehicle												
*		30. Emergency stopping system-labeled and operative												
*		31. Brakes release after complete loss of service air												
*		32. Steering system-mounting, free lash, and components												
*		33. Steering arms, drag links, and/or tie rod ends												
*		34. Connecting devices- fifth wheel, pintle hitch, and/or safety devices												
*		35. Suspension system-springs, shackles, u-bolts, and/or torque rods												
*		36. Frame and cross members-cracks and/or condition												
		37. Drive shaft, universal joints, and/or guards												
		38. Transmission and differential-mounting, leaks, and/or condition												
*		39. Wheel seals-leaks and/or condition												
		40. Under carriage-clean and secure												

SAMPLE

SIGNATURES OF INSPECTORS

JANUARY INSPECTION	DATE	FEBRUARY INSPECTION	DATE	MARCH INSPECTION	DATE	APRIL INSPECTION	DATE
MAY INSPECTION	DATE	JUNE INSPECTION	DATE	JULY INSPECTION	DATE	AUGUST INSPECTION	DATE
SEPTEMBER INSPECTION	DATE	OCTOBER INSPECTION	DATE	NOVEMBER INSPECTION	DATE	DECEMBER INSPECTION	DATE

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CARRIER NAME		UNIT #	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE	MILEAGE
YEAR	MAKE	LICENSE #	JAN OK DEF	FEB OK DEF	MAR OK DEF	APR OK DEF	MAY OK DEF	JUN OK DEF	JUL OK DEF	AUG OK DEF	SEP OK DEF	OCT OK DEF	NOV OK DEF	DEC OK DEF
1. All lights, signals, reflectors														
2. Mudflaps														
*	3. Air leaks-brake system													
	4. Air leaks-dump system													
	5. Frame, subframe, and body-cracks													
*	6. Brake adjustment													
*	7. Brake system, drums, and components-condition													
*	8. Suspension system-springs, shackles, u-bolts, and/or torque rods													
*	9. Connecting device-kingpin, drawbar, eye and/or safety devices													
*	10. Fifth wheel on pull trailer													
*	11. Air hoses and tubing-leaks, condition, and/or protection													
*	12. Tires-tread depth, inflation, and condition													
*	13. Wheels, lug nuts, and studs-cracks, looseness, and/or condition													
*	14. Hoses and tubing-condition, protection													
*	15. Hydraulic Master cylinder-level, leaks, and/or condition													
*	16. Parking brake-able to hold the vehicle													
*	17. Emergency breakaway brake system													
*	18. Air relay valves and tank-mounting													
*	19. Brakes release after complete loss of service air													
*	20. Wheel seals-leaks and/or condition													
*	21. Under carriage-clean and secure													

SAMPLE

SIGNATURES OF INSPECTORS

JANUARY INSPECTION	DATE	FEBRUARY INSPECTION	DATE	MARCH INSPECTION	DATE	APRIL INSPECTION	DATE
MAY INSPECTION	DATE	JUNE INSPECTION	DATE	JULY INSPECTION	DATE	AUGUST INSPECTION	DATE
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LUBRICATION AND INSPECTION REPORT

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CARRIER NAME



MAKE	MODEL	UNIT #
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MILEAGE OR HOURS	DATE	BY	LUBRICATION	OIL CHANGE	OIL ADDED	FILTER CHANGE	TRANSMISSION	DIFFERENTIAL	WHEEL BEARINGS	BATTERIES	BRAKE ADJUSTMENT	TIRE PRESSURE	A LEVEL SERVICE	B LEVEL SERVICE	C LEVEL SERVICE	MILEAGE OR HOURS	DATE	BY	LUBRICATION	OIL CHANGE	OIL ADDED	FILTER CHANGE	TRANSMISSION	DIFFERENTIAL	WHEEL BEARINGS	BATTERIES	BRAKE ADJUSTMENT	TIRE PRESSURE	A LEVEL SERVICE	B LEVEL SERVICE	C LEVEL SERVICE
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SAMPLE

DRIVER'S VEHICLE INSPECTION REPORT



Check any defective item and give details under "remarks."

DATE: _____

TRUCK/TRACTOR NO.: _____

- | | | |
|---|---------------------------------------|--|
| <input type="checkbox"/> AIR COMPRESSOR | <input type="checkbox"/> FRONT AXLE | <input type="checkbox"/> SAFETY EQUIPMENT |
| <input type="checkbox"/> AIR LINES | <input type="checkbox"/> FUEL TANKS | Fire Extinguisher |
| <input type="checkbox"/> BATTERY | <input type="checkbox"/> HORN | Flags/Flares/Fuses |
| <input type="checkbox"/> BELTS AND HOSES | <input type="checkbox"/> LIGHTS | Reflective Triangles |
| <input type="checkbox"/> BODY | Head/Stop | Spare Bulbs |
| <input type="checkbox"/> BRAKE ACCESSORIES | Tail/Dash | Spare Seal Beam |
| <input type="checkbox"/> BRAKES, PARKING | Turn Indicators | <input type="checkbox"/> STARTER |
| <input type="checkbox"/> BRAKES, SERVICE | Clearance/Marker | <input type="checkbox"/> STEERING |
| <input type="checkbox"/> CLUTCH | <input type="checkbox"/> MIRRORS | <input type="checkbox"/> SUSPENSION SYSTEM |
| <input type="checkbox"/> COUPLING DEVICES | <input type="checkbox"/> MUFFLER | <input type="checkbox"/> TIE CHAINS |
| <input type="checkbox"/> DEFROSTER/HEATER | <input type="checkbox"/> OIL PRESSURE | <input type="checkbox"/> TIRES |
| <input type="checkbox"/> DRIVE LINE | <input type="checkbox"/> RADIATOR | <input type="checkbox"/> TRANSMISSION |
| <input type="checkbox"/> ENGINE | <input type="checkbox"/> REAR END | <input type="checkbox"/> TRIP RECORDER |
| <input type="checkbox"/> EXHAUST | <input type="checkbox"/> REFLECTORS | <input type="checkbox"/> WHEELS AND RIMS |
| <input type="checkbox"/> FIFTH WHEEL | | <input type="checkbox"/> WINDOWS |
| <input type="checkbox"/> FLUID LEVELS | | <input type="checkbox"/> WINDSHIELD WIPERS |
| <input type="checkbox"/> FRAME AND ASSEMBLY | | <input type="checkbox"/> OTHER |

TRAILER(S) NO. (S): _____

- | | | |
|--|--|--|
| <input type="checkbox"/> BRAKE CONNECTIONS | <input type="checkbox"/> LANDING GEAR | <input type="checkbox"/> TARPAULIN |
| <input type="checkbox"/> BRAKES | <input type="checkbox"/> LIGHTS - ALL | <input type="checkbox"/> TIRES |
| <input type="checkbox"/> COUPLING DEVICES | <input type="checkbox"/> REFLECTORS | <input type="checkbox"/> WHEELS AND RIMS |
| <input type="checkbox"/> COUPLING (KING) PIN | <input type="checkbox"/> REFLECTIVE TAPE | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> DOORS | <input type="checkbox"/> ROOF | |
| <input type="checkbox"/> HITCH | <input type="checkbox"/> SUSPENSION SYSTEM | |

REMARKS:

CONDITION OF THE ABOVE VEHICLE IS SATISFACTORY

DRIVER'S SIGNATURE:

- ABOVE DEFECTS CORRECTED (ATTACH WORKORDER SHOWING WORK TO BE DONE AND PARTS AND MATERIALS USED).
- ABOVE DEFECTS NEED TO BE CORRECTED FOR SAFE OPERATION OF VEHICLE.

MECHANIC SIGNATURE

DATE

II. PREVENTIVE MAINTENANCE PROGRAM

Note: Each prime carrier shall make reasonable efforts to ensure that its subhaulers comply with required preventive maintenance and inspection of vehicles.

- A. Attach a copy of preventive maintenance schedule and the form(s) you will be using to record preventive maintenance completed (see Samples I. A., B., and C).
- B. Attach a copy of the driver's daily vehicle condition report form that you will use (see Sample II).

III. SAFETY EDUCATION AND TRAINING PROGRAM

A. Describe your safety education and training program (see Samples III. A., B., and C.).

I have acquired the California Commercial Drivers Handbook and the DOT Federal
Motor Carrier Safety Regulations Pocketbook. I will review the materials every six months
and keep abreast of any changes in requirements. Photocopies of covers of Commercial
Drivers Handbook and the DOT Federal Motor Carrier Safety Regulations Pocketbook
attached.

OR: I have enrolled in the following program: (see attached receipt/enrollment
confirmation and copies of materials to be used in the course).

Attach a copy of any written materials you will use. If you have enrolled or are enrolling yourself, employee drivers or subhaulers in a safety program provided by another organization, attach documents showing that fact and identify the program. If you or your employees or subhaulers have completed such a program, attach documents of proof.

- B. Will employee-drivers be enrolled in this program? NO
- C. Will subhaulers be enrolled in this program? NO

II. PREVENTIVE MAINTENANCE PROGRAM

Note: Each prime carrier shall make reasonable efforts to ensure that its subhaulers comply with required preventive maintenance and inspection of vehicles.

- A. Attach a copy of preventive maintenance schedule and the form(s) you will be using to record preventive maintenance completed (see Samples I. A., B., and C).
- B. Attach a copy of the driver's daily vehicle condition report form that you will use (see Sample II).

III. SAFETY EDUCATION AND TRAINING PROGRAM

A. Describe your safety education and training program (see Samples III. A., B., and C.).
We have purchased the ATA Driver Training and Safety Videos and shall use them and
the DOT Federal Motor Carrier Safety Regulations Pocketbook and the DMV California
Commercial Driver Handbook in quarterly review seminars for all employee drivers and
subhaulers. We shall require all prospective employees and subhaulers to pass an in-
house course before hiring/contracting them (see attached copies of receipts and
materials to be used in the office).

Attach a copy of any written materials you will use. If you have enrolled or are enrolling your employee drivers or subhaulers in a safety program provided by another organization, attach documents showing that fact and identify the program. If you or your employees or subhaulers have completed such a program, attach documents of proof.

- B. Will employee-drivers be enrolled in this program? YES
- C. Will subhaulers be enrolled in this program? YES

Each new driver to receive:

1. A classroom course, four hours long, consisting of at least these subjects:
 - a. Driver's attitude
 - b. Rules of the road
 - c. Techniques for avoiding or minimizing accidents
 - d. Defensive driving strategies
 - e. Handling emergency and hazardous driving conditions
 - f. Fuel conservation practices
 - g. Preventive maintenance
2. Behind the wheel defensive driving course, two hours long, including:
 - a. Defensive driving techniques
 - b. Vision control techniques
 - c. Backing techniques
 - d. Cornering techniques
 - e. Emergency maneuvers
 - f. Written evaluation
3. In addition to the above, all drivers will attend a monthly safety meeting one-hour long. Driver's input on safety problems will be discussed. New regulations will be explained and discussed. Procedures such as preventive maintenance, safety checks, and hours of service regulations will be explained and discussed.
4. If _____ accidents occur with an individual, an eight-hour intensive training course will be given, consisting of:
 - a. Defensive driving techniques
 - b. Attitude
 - c. Vision control techniques
 - d. Backing techniques
 - e. Drugs/drinking
 - f. Emergency/maneuvers
 - g. Cornering techniques
 - h. Night driving
 - i. Skid control
 - j. Preventive maintenance
 - k. Written evaluation